Community Foundation of Elmira-Corning and the Finger Lakes, Inc.

# Fund for Women of the Southern Tier, Inc.

Nonprofit Grant Guidelines

The Community Foundation of Elmira-Corning and the Finger Lakes, Inc. is grateful to support a wide variety of individuals and nonprofit organizations through the Fund for Women of the Southern Tier. The Fund for Women of the Southern Tier Annual Grant Cycle is an open, competitive program through which grants are made to nonprofit organization programs that focus on the education and/or health of women and girls.

## ABOUT NONPROFIT PROGRAM SUPPORT GRANTS

The Fund for Women of the Southern Tier funds a wide variety of programs and projects that benefit women and girls with a grant covering a one-year time frame. Nonprofit organizations may request grants up to $5000. Exceptions to the amount requested may be made on a case-by-case basis.

Each proposal is reviewed by a panel of Fund for Women of the Southern Tier volunteers and recommended grants are formally approved by the Fund for Women of the Southern Tier and Community Foundation Board of Directors. Awards are determined based on the proposals' value to the residents and communities in the Southern Tier, availability of funding, quality and vision presented in the application.

Priority is given to those projects or applications that:

- *Will help girls and women achieve economic self-sufficiency and realize life goals in the areas of health, wellness, career, and life skills.*
- *Focus on promoting the education and/or health of women and girls.*

## ABOUT NONPROFIT FEMININE CARE PROGRAM SUPPORT GRANTS

The Fund for Women of the Southern Tier provides grant funding for nonprofit organizations that would like to purchase and make available feminine hygiene products to include but are not limited to personal care items for menstruating/non-menstruating women and girls, menstruation and cleansing and care products, and undergarments. Nonprofit organizations may request up to $2500.

## ELIGIBILITY

Eligible applicants include 501(c)(3) public charities in good standing with the IRS, *faith-based organizations, and government entities that serve Chemung, Schuyler, Steuben and/or Yates counties.

- 501(c)(3) – Classified by the U.S. Internal Revenue Service under Section 501(c)(3) of the I.R.S.; or publicly supported organizations such as school districts and municipalities
- Location – The organization must serve Chemung, Schuyler, Steuben and/or Yates counties.
- Compliance – If you have a current grant through any Community Foundation program, you must have successfully completed the scope of work defined in prior grant application(s) and have submitted any follow-up report due.
- Number of Applications – Each applicant may submit one application.

Restrictions

As required by IRS rules, grant funds may not be used: a) to carry out lobbying activities b) for partisan political purposes c) to make a grant to an individual d) to support annual campaigns, special event fundraisers, sponsorships, or endowments e) for religious purposes f) for loan reimbursements for capital projects already underway or completed g) trips for schools or clubs or h) Retroactive expenses or activities that occur before the Community Foundation's decision deadline.

# APPLICATION PROCESS

## Applications are due no later than March 1 at 11:59 p.m.

Applicants should apply through the Community Foundation's online platform (Foundant Grant Lifecycle Manager). A link to the application can be found on the Community Foundation website at communityfund.org

New applicants are strongly encouraged to discuss their grant request with Community Foundation staff before beginning the application process. If you are a previous grantee and will be applying for a new program, please contact our staff to discuss.

Private schools and faith-based organizations may apply for program support.

Characteristics of eligible applicants include and must demonstrate that their services and programs are:

- Inclusive and accessible to the greater community
- open to all regardless of religious affiliation
- inclusive and available to low-income or underserved students/participants

# NOTICE OF GRANT DECISIONS

Applicants will be notified of approval or declination by email following the Fund for Women of the Southern Tier and Community Foundation's Board of Director's meeting, typically held at the end of April.

An unsuccessful application does not reflect a judgment about the worthiness of a particular project. The Community Foundation routinely receives more requests than it can fund. If your request is denied, we encourage you to contact the Vice President of Programs to discuss specific reasons.

## DEADLINE & DECISION SCHEDULE

| Application Deadline | Notification |
| --- | --- |
| March 1 | End of April |

## EVALUATING PROGRAMS

The Fund for Women of the Southern Tier is interested in the impact of its grantmaking. Grant recipients who have been awarded $2000 or more are therefore required to provide the Fund for Women of the Southern Tier with a year-end follow-up report.

Follow-up reports are to be completed within the grant portal. Applicants will receive an email notification letting them know when the report is due.

## FOR MORE INFORMATION

Please contact the Vice President of Programs at ses@communityfund.org or by calling 607-739-3900.